

**Tips** - Below you will find a growing collection of fun, practical ideas submitted by coordinators and managers in the field of suggestion system administration. If you have tips you would like to share, please contact us and we will consider for publication on the site.

## **Top 10 Idea Stimulators;**

From Lockheed Martin, Owego, NY - Complete the following sentences:

1. I could do my job better if...
2. I wish we could...
3. If we only had...
4. Why don't we try...
5. If I had to do that job I would...
6. This would work better if...
7. Wouldn't it be nice to...
8. This doesn't work well because...
9. Why don't we ever...
10. Other companies are better at this because...

## **Common Types of Waste**

1. Waste of excess inventory
2. Waste of motion
3. Waste of over processing
4. Waste of waiting
5. Waste of correction
6. Waste of overproduction